



**MISSOULA URBAN TRANSPORTATION DISTRICT  
BOARD OF DIRECTORS MEETING  
MINUTES – May 26, 2016  
MUTD CONFERENCE ROOM, 1221 SHARESPEARE STREET**

*Approved June 23, 2016*

**Members Present**

Andrea Davis, Chair  
Melanie Brock, Vice-Chair  
Amy Cilimburg, Secretary  
Martin Blair  
Jesse Dodson

**Members Absent**

Eric Hines, Treasurer  
Don MacArthur

**Staff**

Corey Aldridge, General Manager  
Dorothy Magnusen, Fin & Admin Manager  
Sheila Wangler, Admin Service Assistant

**Guests**

Rod Austin, Missoula Parking Commission Director

**Call to Order and Roll Call**

Davis called the meeting to order at 12:05 p.m. Roll call was taken.

**Changes or Additions to Agenda**

None

**Public Comment on Items Not on the Agenda**

None

**Action Items**

**Approval of Minutes**

Blair made a motion to approve the amended minutes of April 28, 2016, seconded by Brock. The motion carried unanimously.

**Financials & Ridership Reports for April 2016**

Blair gave the Finance Committee report on the April 2016 financials and ridership.

Capital Cash Reserves of \$2.5 million include funds collected from the mill levy and will be used for future operating and capital. There is a strong current year Net Position after operating and special projects of \$462,763 compared to the previous year of \$169,786. Revenue is tracking closely to budget and expenses are 6.36% less than budget mainly due to compensation. Blair recommended that the Board take a closer look at the unrestricted funds and the minimum required in Capital Reserves as a future Agenda item.

The fixed route ridership had a year-to-date increase of 28% compared to the previous year with 243,213 more rides. The year-to-date ridership for paratransit has increased 12%, or 1,318 additional rides. The year-to-date for senior van has increased 38%, or 2,356 additional rides.

Brock made a motion to receive the April 2016 Financial Statements and Ridership Reports, seconded by Blair. The motion carried unanimously.

### **Petition for Linda Vista 15<sup>th</sup> Supplement Subdivision for Inclusion into the Transportation District**

Aldridge stated that the requirement by the City for any new subdivision within city limits is to petition to be included into the Transportation District. Aldridge talked about the benefits of the Transportation District for all citizens even when there is not direct public transit service in a particular area.

Cilimburg made a motion to approve Resolution 16-03 to expand the boundaries of the Transportation District to include Linda Vista 15<sup>th</sup> Supplement Subdivision, seconded by Dodson. The motion carried unanimously.

### **Petition for 44 Ranch 7C Subdivision for Inclusion into the Transportation District**

Aldridge stated that the 44 Ranch 7C Subdivision is petitioning to be in the Transportation District.

Brock made a motion to approve Resolution 16-04 to expand the boundaries of the Transportation District to include 44 Ranch 7C Subdivision, seconded by Dodson. The motion carried unanimously.

### **Missoula County Grant Application for FY 2017 Financial Assistance**

Magnusen gave an overview of the FY 2017 Missoula County Financial Assistance program for Paratransit and Senior Van Services. Cilimburg gave a brief description of the funding sources for this program and was hopeful that the grant would be awarded to MUTD.

Blair made a motion to approve the submittal of the FY2017 Missoula County Financial Assistance Application, seconded by Cilimburg. The motion carried unanimously.

### **FY2017 Program of Projects**

Magnusen reported that it is a requirement every year from the Federal Transit Administration (FTA) that MUTD announce what is expected in operating assistance and capital. There has not been any feedback from the public for the notice posted twice in April 2016. Since the notice was posted, the program list has changed and certain funds must be used immediately.

Dodson made a motion to approve the FY2017 Program of Projects, seconded by Brock. The motion carried unanimously.

### **Board Transit Training**

Staff created a public transit list of acronyms for the Board to reference. Aldridge proceeded to go through the funding mechanisms for training purpose for the Board. Magnusen explained in some detail on how the budget is broken down and where the funds go by department.

### **General Manager's Report**

Aldridge informed the Board that Union contract negotiations are underway.

### **Adjournment**

The meeting adjourned at 1:46 p.m.

Submitted by Sheila Wangler