



**MISSOULA URBAN TRANSPORTATION DISTRICT
BOARD OF March 22, 2018
MUTD CONFERENCE ROOM, 1221 SHAKESPEARE STREET**

Approved April 26, 2018

Members Present

Martin Blair
Amy Cilimburg
Anna-Margaret Goldman
Don MacArthur
Doug Odegaard

Members Absent

Andrea Davis
Jesse Dodson

Staff

Corey Aldridge
Elizabeth Wehling
Vince Caristo
Bill Pfeiffer

Guests

Netta Linder, Partnership Health Center
Anna Nilles, Partnership Health Center
Michelle Poyourow, Jarrett Walker & Assoc.

Call to Order and Roll Call

Cilimburg called the meeting to order at 12:11 p.m. Roll call was taken.

Changes or Additions to Agenda

Agenda Items 5.5 and 5.6 were removed from the agenda.

Public Comment on Items Not on the Agenda

Partnership Health Center Social Workers Netta Linder and Anna Nilles requested bus stops located closer to Partnership Health Center locations to accommodate their patients who rely on bus service access services. Netta also requested shuttle service from the transfer center or nearby bus stops to those locations.

General Manager's Report

Ninja Mike's owner is excited to create a lively storefront that would bring activity to the Transfer Center. There will be further discussion on the progress of this project later in the board meeting.

Michelle Poyourow, with Jarrett Walker & Associates, will discuss the Strategic Plan during the board meeting.

An updated draft of the Facilities Master Plan RFQ will be presented at the Planning Committee meeting on April 11.

The contract with CTE has commenced and staff will meet them in April to begin working on the specifications needed for the electric bus procurement. Specifications for the electric buses need to be finalized and approved by the Board six months before the May 2019 delivery date set by Proterra.

Aldridge met with the City of Missoula's consultant to discuss Impact Fee policies and collection. Impact Fees are not eligible to be used to correct deficiencies, therefore cannot fund the Bus Stop Master Plan. However, capital purchases (buses, facilities, etc.) are eligible. Since the City of Missoula does not own MUTD, impact fees currently collected by the City cannot be used for MUTD

purchases. MUTD be authorized to collect impact fees. Hiring a consultant to do an impact study may be in MUTD's best interest and will be explored.

Brooks Street TOD Study being conducted by HDR is currently on hold while Midtown Mojo and MUTD staffs explore ways to improve HDR's vision to hold more appeal on a TIGER grant application. The group will discuss BRT and how transformative it could be on Brooks Street.

Executive Session for Personnel Matter

The closed session was opened at 12:42 p.m. and closed at 1:15 p.m.

Strategic Plan Update

Michelle Poyourow, of Jarrett Walker & Associates, provided an update to the Strategic Plan. No action was needed.

Minutes of February 22, 2018

Blair made a motion to approve the minutes of February 22, 2018, seconded by MacArthur. The motion carried unanimously, with Blair abstaining because he was not at the February Board meeting.

Bus Engine Replacement

Bus #308 had a complete engine failure and needs to be replaced. The engine replacement is necessary to have the correct number of buses operable for revenue service.

Goldman made a motion to approve the engine replacement for bus #308 not to exceed \$18,000, seconded by MacArthur. The motion carried unanimously.

Transfer Center Retail Space

Caristo gave an update on the Transfer Center retail space. No action was needed.

Adjournment

The meeting adjourned at 2:15 p.m.

Submitted by Elizabeth Wehling