

**MISSOULA URBAN TRANSPORTATION DISTRICT**  
**BOARD OF DIRECTORS MEETING**  
September 26, 2019 / 12:00 PM  
MUTD CONFERENCE ROOM, 1221 SHAKESPEARE STREET

**AGENDA**

- 1.0 Call to Order & Roll Call (12:00)
- 2.0 Changes or Additions to the Agenda
- 3.0 Public Comment on items not on the Agenda
- 4.0 Discussion Items / Reports / Comments:
  - 4.1 General Manager's Report (12:05)
- 5.0 Action Items:
  - 5.1 Minutes of August 22, 2019 (12:35)  
Recommendation: Approve the minutes of August 22, 2019.
  - 5.2 Minutes of September 10, 2019 (12:37)  
Recommendation: Approve the minutes of September 10, 2019.
  - 5.3 Minutes of September 16, 2019 (12:39)  
Recommendation: Approve the minutes of September 16, 2019.
  - 5.4 June and August 2019 Ridership Reports (*Dorothy Magnusen*) (12:40)  
Recommendation: Receive the June and August 2019 Ridership Reports.
  - 5.5 Branding and Marketing Contract (*Bill Pfeiffer*) (12:55)  
Recommendation: Authorize the General Manager to execute a 2-year extension to the Branding and Marketing Services contract with Windfall, Inc.
  - 5.6 Procurement Manual Update (*Corey Aldridge*) (1:05)  
Recommendation: Approve the revised Procurement Procedures Manual.
  - 5.7 Bus Engine Replacement (*Jennifer Sweten*) (1:20)  
Recommendation: Approve the engine replacement for bus #422 not to exceed \$35,000, plus a 3% contingency.
  - 5.8 ADA Low-Floor Minivans (*Corey Aldridge*) (1:30)  
Recommendation: Authorize the General Manager to execute a contract with Davey Coach Sales, Inc. of Sedalia, CO for the production and delivery of three (3) ADA Low-Floor Minivans, in the amount of \$135,840 plus a 3% contingency, with purchase options for up to eight (8) additional vehicles.
- 6.0 Adjournment (2:00)