



**Missoula Urban Transportation District
Board of Directors Meeting Minutes
July 21, 2020**

Approved August 27, 2020

Members Present

Jesse Dodson, Chair
Anna-Margaret Goldman, V.C.
Doug Odegaard, Secretary
Amy Cilimburg
Don MacArthur

Members Absent

Andrea Davis, Treasurer
Skye Borden

Staff

Corey Aldridge, General Manager
Mary Hanson, Dir. Fin. & Admin
Jennifer Sweten, Director of Ops.
Vince Caristo, Proj. & Plan Mgr.
Shanti Johnson, COMS
Dan Stone, Transit Planner
Elizabeth Wehling, CSR

Guests

CB Pearson, M+R Strategic Services
Derek Goldman, M+R Strategic Services

Call to Order and Roll Call

Dodson called the meeting to order at 12:02 p.m. Roll call was taken.

Changes or Additions to Agenda

None

Public Comment on Items Not on the Agenda

None

Discussion Items

General Manager's Report

Ridership is slowly increasing, but is still down 55% in comparison to July 2019. Messaging about the safety measures being taken by Mountain Line to mitigate the spread of COVID-19 will continue. A mandate was enacted for all staff to wear facial coverings while in the communal areas of the main office.

The Bus Stop Improvement Project kick-off event was held at the MRL park bus stop. Aldridge thanked Davis and Johnson for their coordination efforts on the event as well as Stone and Caristo's tireless work on this project.

Staff continues working on the Facilities Master Plan. The City is developing a Facilities Master Plan for the public works property with knowledge of MUTD's interest in the property. Discussion ensued on renewing the lease arrangement with the City for the Transfer Center.

Action Items

Minutes of June 25, 2020

MacArthur made a motion to approve the minutes of June 25, 2020, seconded by Cilimburg. The motion carried unanimously.

Minutes of June 30, 2020

Cilimburg made a motion to approve the minutes of June 30, 2020, seconded by Odegaard. The motion carried unanimously.

Voter Survey Research Services

Aldridge discussed the voter survey research services. A voter phone survey conducted in April 2019 indicated a positive climate for seeking a funding increase from the voters. Closures due to COVID-19 have created the need to re-evaluate the opinions of voters. If approved, the 12-minute survey will begin on July 23 and be completed by July 31.

MacArthur made a motion to authorize the General Manager to execute a contract with the firm M+R Strategic Services, Inc. for voter survey research services in an amount not to exceed \$24,000, seconded by Odegaard. The motion carried unanimously with Goldman abstaining.

Bus Stop Improvement Project Engineering Services

Caristo gave an overview of the Bus Stop Improvement Project Engineering Services. Work began the week prior to this meeting, constructing new stops along South Avenue and continuing onto Arthur Avenue. The proposal from Territorial Landworks (TLI) to administer the construction process, working with the contractor on project management, construction staking and surveying, inspecting each construction site, and project closeout activities the contractor, MDT, and the City of Missoula.

Odegaard made a motion to approve the purchase of engineering and construction services from Territorial Landworks, Inc. (TLI) in an amount not to exceed \$81,850, seconded by MacArthur. The motion carried unanimously.

Purchase of Extended Warranty for Gillig Electric Buses

Caristo explained the extended warranties for two (2) Gillig electric buses. MUTD has two (2) battery electric Gillig buses currently in the pre-production process with the manufacturer. The purchase of these Gillig electric buses was approved by the Board in December 2019 in the amount of \$885,463. The option for extended warranties to cover the batteries in the buses came up as an option during pre-production conversations. This option seems cost efficient in the event something goes wrong with the original battery. Discussion ensued on the battery components and expected life of the batteries.

Cilimburg made a motion to approve the purchase of a Cummins extended battery warranty for two (2) Gillig electric buses in the amount of \$75,000 each, seconded by Goldman. The motion carried unanimously.

Adjournment

The meeting adjourned 1:04 p.m.
Submitted by Elizabeth Wehling