

**MISSOULA URBAN TRANSPORTATION DISTRICT**  
**BOARD OF DIRECTORS MEETING**  
July 22, 2021 / 12:00 PM  
Virtual Meeting Location: <http://www.mountainline.com/meetings>

**AGENDA**

- 1.0 Call to Order & Roll Call (12:00)
- 2.0 Changes or Additions to the Agenda
- 3.0 Public Comment on items not on the Agenda
- 4.0 Action Item:
  - 4.1 Planned bus stop at Russell and Howell (IB) (Vince Caristo) (12:05)  
Recommendation: Direct staff to continue with existing plans to construct the inbound bus stop at Russell and Howell.
- 5.0 Discussion Items / Reports / Comments:
  - 5.1 General Manager's Report (12:20)
- 6.0 Action Items:
  - 6.1 Minutes of May 27, 2021 (12:40)  
Recommendation: Approve the minutes of May 27, 2021.
  - 6.2 June 2021 Financials (Mary Hanson) (12:42)  
Recommendation: Accept the May 2021 financials as presented.
  - 6.3 FY2022 Proposed Budget (Mary Hanson) (12:55)  
Recommendation: Approve the FY2022 Proposed Budget.
  - 6.4 Transfer Center and Headquarters Remodel (Vince Caristo) (1:15)  
Recommendation: Authorize the General Manager to execute a contract with D. Lower Construction, Inc. of Missoula, MT in the amount of \$545,000, with a 5% contingency, for the renovations of various rooms and areas of MUTD's two primary buildings.
  - 6.5 Appointment of Finance Committee Member (Corey Aldridge) (1:35)  
Recommendation: Appoint board member to serve on Finance Committee for remainder of 2021.
  - 6.6 MPO Planning Agreements (Corey Aldridge) (1:40)  
Recommendation: Approve the Memorandum of Agreement for the Missoula Metropolitan Transportation Planning Process, Memorandum of Agreement for Cooperative Performance Based Planning Measure and Targets, and Agreement for the Distribution of Metropolitan Planning Funds for the Missoula Metropolitan Planning Process.

- 6.7 Authorized Check Signers (*Mary Hanson*) (1:45)  
Recommendation: Approve and authorize Andrea Davis, Amy Cilimburg, Jesse Dodson, and Anna-Margaret Goldman as valid signers for warrants for MUTD.
- 6.8 Bus Engine Replacement (*Jennifer Sweten*) (1:50)  
Recommendation: Approve the engine replacement for bus #421 not to exceed \$40,378 plus a 3% contingency.
- 6.9 Transfer Center HVAC Replacement (*Vince Caristo*) (1:55)  
Recommendation: Authorize the General Manager to execute a contract with Temp Right Service of Missoula, MT in the amount of \$26,588, with a 10% contingency, to replace the HVAC units at the downtown Transfer Center.
- 7.0 Adjournment (2:00)