



**RFP #21-01 Paratransit Software
Addendum #4
07/23/2021**

This addendum provides answers to clarifications, questions, and requests for approved equals that were submitted by July 21, 2021.

Number	Source	Question	Answer
1	Round 3 Questions/ Clarifications	Does MUTD use the same vehicles, as opposed to distinct fleets, to serve riders of both the ADA Paratransit service and the Shuttle Van service? Additionally, can these two distinct rider types be aggregated into shared rides (i.e., sharing the same vehicle)?	We have dedicated ADA Paratransit and Shuttle Van vehicles, but we occasionally use Shuttle Van vehicles to serve Paratransit customers and vice versa. We require the flexibility to assign our demand response vehicles to either service. We generally do not aggregate ADA Paratransit and Shuttle Van riders into shared rides.
2	Round 3 Questions/ Clarifications	Can you please elaborate on the need and desired functionality for the following request in RFP Section 2.3.1 Client Management: “The ability to automatically generate mailing labels for client notifications is preferred.”	It would be useful for us to have the ability to automatically create mailing labels for clients who choose to receive paratransit expiration notices and other notifications by mail.
3	Round 3 Questions/ Clarifications	RFP Section 2.3.3 includes the following request: “The option for the future deployment of a VOIP system is preferred.” Would the deployment of a third-party VOIP system, such as TalkDesk, meet this need, or would a VOIP system need to be integrated within the core software platform?	A third-party VOIP system meets this need but having the option of an integrated VOIP system is preferred.
4	Round 3 Questions/ Clarifications	Please confirm that bidders only need to submit a digital version of the proposal via email (and do not need to ship a physical version).	We do not require a physical copy of the proposal. Please email proposals to dstone@mountainline.com .
5	Round 3 Questions/ Clarifications	Regarding Section 1.13 of the RFP (“Public Disclosure of Information”), please confirm that we do not need to send a physical envelope of the confidential information. Instead, we propose to email two digital copies of the proposal: 1) an unredacted version marked “Exempt from Public Disclosure”; and 2) a redacted version to be used in the event of required public disclosure. Would this approach meet MUTD’s requirements?	A physical envelope of confidential information is not required. Digital submissions of redacted and unredacted versions of the proposal meet our requirements.

6	Round 3 Questions/ Clarifications	<p>Regarding MUTD's response to Item 7 in Addendum 2, given the amount of upfront work required to provide the requested scope of services, would MUTD agree to a provision that it will not exercise the right of termination for convenience during the first six months of the contract?</p> <p>Additionally, we would request to agree upon a notice period in the event that MUTD plans to terminate the contract.</p>	<p>We will agree to a provision to this effect as long as it is determined by our legal staff to be in accordance the requirements in FTA Procurement Circular 4220.1E, 48 CFR § 49.502, and the Federal Acquisition Guidelines.</p>
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