



**Missoula Urban Transportation District
Planning Committee Meeting Minutes
July 23, 2021**

Final

Members Present

Don MacArthur
Anna-Margaret Goldman, VC
Amy Cilimburg
Doug Odegaard, Secretary
Jesse Dodson, Chair
Andrea Davis, Treasurer
Amy Cilimburg

Members Absent

Staff

Corey Aldridge, General Manager
Mary Hanson, Director, Fin. & Admin.
Jennifer Sweten, Director, Operations
Vince Caristo, Pning & Capital Mgr.
Dan Stone, Transit Planner
Shanti Johnson, COMS
Mason Birgenheier, Admin Assist.

Guests

Call to Order and Roll Call

Dodson called the meeting at 3:00 p.m. Roll call was taken at 3:05 p.m.

Changes or Additions to Agenda

None

Public Comment on Items Not on the Agenda

None

Discussion Items

General Manager's Report

None

Action Items

HVAC Replacement

Authorization of the General Manager to execute a contract with Temp Right service. In the amount of \$26,588 with a 10% percent contingency to replace the HVAC units at the downtown transfer center. MacArthur made a motion, and Odegaard seconded. The motion carried unanimously.

Transfer Center & Headquarters Remodel (Continued)

Further discussion of renovations was had. MacArthur & Aldridge provided their prospects of the project. MacArthur addressed his concerns about the remodel project. Dodson then stated how the project could be handled from experience in the past from a logistics standpoint. Sweten provide her prospective, references past remodels at the 1221 Shakespeare Headquarters. She mentioned that maintenance and operations would be anchored to the facility. Davis mentioned her idea of bringing a mobile office on site to alleviate remote work. Aldridge expressed his concerns and provided the pros and cons of having administrative personnel being remote from maintenance and operations. Goldman also stated her concerns. Dodson made a motion on the remodel project with D. Lower Construction in the amount of \$545,000 and Davis seconded motioned. The motion carried unanimously.

Adjournment

The meeting adjourned at 4:25 p.m.

Submitted by Mason Birgenheier